



পাওয়ার গ্রিড কোম্পানি অফ বাংলাদেশ লি.
POWER GRID COMPANY OF BANGLADESH LTD.
(An Enterprise of Bangladesh Power Development Board)



PGCB Bhaban, Avenue-3, Jahurul Islam City, Aftabnagar, Badda, Dhaka-1212

web: www.pgcb.gov.bd

No. 27.21.0000.213.55.001.23.4892

Date: 09/10/2023

INVITATION FOR TENDERS

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

1	Ministry/Division	Power Division, Ministry of Power, Energy & Mineral Resources.
2	Agency	Power Grid Company of Bangladesh Ltd.
3	Procuring Entity Name	Power Grid Company of Bangladesh Ltd. represented by Deputy General Manager (Service), P&A Department, PGCB.
4	Procuring Entity Code	Not used at present.
5	Procuring Entity District	Dhaka.
6	Invitation for	Procurement of Cleaning Service for PGCB Head Office.
7	Invitation Ref No.	27.21.0000.213.55.001.23.4892
8	Date	09.10.2023

KEY INFORMATION

9	Procurement Method	Open Tendering Method (OTM)
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FUNDING INFORMATION

10	Budget and Source of Funds	PGCB Own Fund.
11	Development Partners (if applicable)	Not Applicable.

PARTICULAR INFORMATION

12	Project/Program Code (if applicable)	Not Applicable.
13	Project Name (if applicable)	Not Applicable.
14	Tender Package No.	PSN-1
15	Tender Package Name	Procurement of Cleaning Service for PGCB Head Office.
16	Tender Publication Date	17/10/2023
17	Tender Last Selling Date	05/11/2023
18	Tender Closing Date and Time	06/11/2023, 12:00 Noon (BST)
19	Tender Opening Date and Time	06/11/2023, 03.00 pm
20	Name & Address of the office(s) - Selling Tender Document (Principal) - Selling Tender Document (Others)	1. Manager (Head Office Accounts), F&A Department, PGCB Bhaban, Avenue-3, Jahurul Islam city, Aftabnagar, Badda, Dhaka-1212. 2. Office Room of Deputy Secretary/Senior Assistant Secretary, Coordination-2, Power Division, Bidyut Bhaban (13 th Floor), 1 Abdul Gani Road, Dhaka-1000. 3. Office Room of Executive Engineer, GMD, Dhaka (Central), Gulsan GIS Bhaban (4 th Floor), Plot no. 47, Road no. 134, Gulshan-1, Dhaka-1212.

NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS

21	Name & Address of the office(s) - Receiving Tender Document - Opening Tender Document	1. Office Room of Deputy General Manager (Service), P&A Department, PGCB Bhaban (3 rd Floor), Avenue-3, Jahurul Islam city, Aftabnagar, Badda, Dhaka-1212. 2. Office Room of Deputy Secretary/Senior Assistant Secretary, Coordination-2, Power Division, Bidyut Bhaban (13 th Floor), 1 Abdul Gani Road, Dhaka-1000. 3. Office Room of Executive Engineer, GMD, Dhaka (Central), Gulsan GIS Bhaban (4 th Floor), Plot no. 47, Road no. 134, Gulshan-1, Dhaka-1212. Office Room of Deputy General Manager (Service), P&A Department, PGCB Bhaban (3 rd Floor), Avenue-3, Jahurul Islam city, Aftabnagar, Badda, Dhaka-1212.
22	Eligibility of Tenderer	- Tenderers shall have the Valid Trade License, "Thikader Sangsta License" from Department of Inspection for Factories and Establishments, Tax Identification Number (TIN) Certificate & VAT Registration Certificate. - Tenderers shall have minimum 05 (five) years of general experience in contracting non-consulting services in the national/international public/private sector organizations as Prime Contractor/Sub Contractor/Management Contractor. - Tenderers shall have specific experience as a Prime Contractor in providing Cleaning Service of at least ONE contract completed over a period of 03 (three) years with a value of at least Tk. 55 (fifty-five) lac in the national/international public/private sector organizations. - The required average annual turnover of the Tenderer shall be at least of the amount of Tk. 30 (thirty) lac over the last three years. - The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be Tk. 20 (twenty) Lac.

23	Brief Description of Services		Providing cleaning services in the PGCB Head Office Building (From Basement 2 to 10 th Floor) and surrounding areas of the Building with assigning required no's of cleaning crew & supervisors including supplying of approved quality cleaning solutions & chemicals, cleaning materials & equipment.		
24	Price of Tender Document (Tk.)		1,000.00 (One Thousand)		
25	Package No.	Identification of Package	Location	Tender Security Amount (Tk.)	Completion Time in Weeks/ Months
	PSN-1	Procurement of Cleaning Service for PGCB Head Office	Dhaka	1,00,000.00 (One Lac)	12 months (Tentatively from 23 rd November 2023 to 22 nd November 2024).
PROCURING ENTITY DETAILS					
26	Name of Official Inviting Tender		Rayhan Mahmud		
27	Designation of Official Inviting Tender		Deputy General Manager (Service)		
28	Address of Official Inviting Tender		PGCB Bhaban, Avenue-3, Jahurul Islam city, Aftabnagar, Badda, Dhaka-1212.		
29	Contact details of Official Inviting Tender		Telephone No. 02226600936-02226600939, Ext- 165.		
30	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings				
Rayhan Mahmud Deputy General Manager (Service), P&A Department, PGCB					